



STATE OF NEW YORK
DEPARTMENT OF TRANSPORTATION
ALBANY, N.Y. 12232
www.nysdot.gov

JOAN McDONALD
COMMISSIONER

ANDREW M. CUOMO
GOVERNOR

March 24, 2011

Abbas Jaffer
Rehana Jaffer
Architectural Sign Group Inc.
145 Meacham Avenue
Elmont, NY 11003

Re: DBE Certification Notice

Dear Mr. and Mrs. Jaffer:

The New York State Department of Transportation (NYSDOT), a Certifying Partner in the New York State Unified Certification Program (NYSUCP), has reviewed your request for certification as a Disadvantaged Business Enterprise (DBE) and is pleased to inform you that your firm, **Architectural Sign Group Inc.** meets the eligibility criteria established by the U.S. Department of Transportation Disadvantaged Business Enterprises regulations codified at 49 CFR, Part 26, and has been **CERTIFIED** as a DBE providing the services listed below:

- **920 – Manufacturer, NAICS 339999**
- **730 – Signs & Delineators, NAICS 423390**

Your firm's certification status is effective for three (3) years from the date of this letter, provided there are no changes in the ownership, control and/or operations of the firm or eligibility requirements during the approval period. However, you are required to submit, annually, on the anniversary date, a sworn affidavit affirming whether there have been any changes in your firm's economic disadvantaged status, ownership or control. Additionally, please be advised that you are required to notify the NYSDOT, within 30 days, of any changes in your business' ownership, control and/or operations including address, telephone number, business services and capabilities.

Your firm will be included in the NYSUCP Directory (www.nysucp.net), which will indicate the type of work which your firm has been certified to perform. Please note that the NYSUCP reserves the right to review your firm prior to participation on a federally-assisted project or at any time that it is determined that re-evaluation is warranted.

As a newly certified DBE highway and bridge construction contractor, you are eligible to receive a free one-year subscription to Bid Express (Bid-X). Bid-X is a Web-based

subscription service that provides for the electronic submission of contract bids by contractors for NYSDOT contracts. To learn more about the features and benefits of Bid-X, please contact NYSDOT Office of Civil Rights at OCR-SBN@dot.state.ny.us.

Furthermore, as a newly certified DBE highway and bridge construction contractor you should be aware that the U.S. Small Business Administration (SBA) can guarantee bonds for contracts up to \$2 million, covering bid, performance and payment bonds for small and emerging contractors who cannot obtain surety bonds through regular commercial channels. To learn more about the Surety Bond Guarantee Program, please call 1-800-U-ASK-SBA (1-800-827-5722) or visit <http://www.sba.gov/index.html>.

We are pleased to have you as a DBE, and wish you success in acquiring work within the DBE program.

Should you have any questions, please contact me at lsmitka@dot.state.ny.us.

Sincerely,



Lory Smitka
Contract Audit Bureau
DBE Certification Team